

**Virginia Board of Licensed Professional Counselors,  
Marriage and Family Therapists, and  
Substance Abuse Treatment Professionals  
MINUTES  
February 19, 1999**

**TIME AND PLACE:** The meeting was called to order at 10:08 a.m. in Conference Room 1 of the Department of Health Professions, 6606 W. Broad Street.

**PRESIDING:** Michael J. Kelly, Chairman of the Board presided.

**MEMBERS PRESENT:** Abigail C. Barnes  
Timothy E. Clinton, Ed.D.  
Maurice Graham, D.Min.  
Ruth A. Hancock  
Rosemarie S. Hughes, Ph.D.  
Howard R. King, Jr., Ph.D.  
Jack, Knapp, D.D.  
Susan D. Leone, Ed.D.  
Janice McMillan, Ph.D.  
Howard O. Protinsky, Ph.D.  
Eric T. Scalise  
Lynnette Lewis Shadoan  
J. Steve Strosnider

**STAFF PRESENT:** Evelyn B. Brown, Executive Director  
Janet Delorme, Deputy Executive Director  
Joyce Williams, Administrative Assistant  
Lynne Fleming, Assistant Attorney General

**OTHERS PRESENT:** Kevin Doyle  
Miriam Kline  
Shahrazad Poorshaghaghi  
Bob Storer

**PUBLIC COMMENTS:** Dr. Poorshaghaghi expressed concern regarding her failures on the written examination for the professional counselor license. Dr. Poorshaghaghi was invited by the Board to meet with an informal conference committee to address her application for licensure.

Mr. Doyle reiterated that the Virginia Association for Alcohol and Drug Abuse Counselors (VAADAC) will cooperate with the Board in developing the regulations for substance abuse treatment practitioners.

**MINUTES:**

The minutes of November 13, 1998 were approved.

**INTRODUCTIONS:  
AND APPOINTMENTS:**

Mr. Kelly introduced and welcomed new Board member Dr. Howard Protinsky. Mr. Kelly appointed Dr. Protinsky to chair the Rehabilitation Provider Advisory Committee.

Mr. Kelly appointed Mr. Knapp to the Legislative Committee.

**EXECUTIVE DIRECTOR:**

Ms. Brown gave an update on the Joint Legislative Audit and Review Committee's (JLARC) audit of the agency. A discipline report is due in June.

Ms. Brown discussed the status of several Bills that will affect this Board.

**BUDGET:**

Ms. Delorme gave an overview of the 1998-2000 budget. Ms. Delorme will prepare a pre-NOIRA to change fees.

**REGULATORY REVIEW:**

Mr. Delorme presented updates on the proposed Regulations Governing the Practice of Substance Abuse Treatment Practitioners, Regulations Governing the Practice of Professional Counseling, Regulations Governing the Practice of Marriage and Family Therapy and Regulations Governing the Certification of Substance Abuse Counselors.

Ms. Delorme reported that the Regulatory Committee will begin working on continuing education requirements, inactive licensure and jurisprudence examinations for the existing marriage and family therapist license and the professional counselor license. She announced that the Board has statutory authority to require continuing education.

**COMMITTEE REPORTS:****Discipline**

Mr. Strosnider reported that the Board has seven cases in Enforcement and six cases at Board level. He further reported that two informal conferences have been held since November. One case was returned to Enforcement for more information. There are five licensees on probation.

**Examination**

Dr. Graham reported that: 43 individuals were administered the examination for certified substance abuse counselor; 37 (86%) passed and 6 (14%) failed. 2 individuals were administered the examination for certified rehabilitation provider; 1 passed and 1 failed. 2 individuals were administered the examination for

licensed marriage and family therapist; both individuals passed. 111 individuals were administered the examination for licensed professional counselor 88 (79%) passed and 23 (21%) failed.

### **Credentials Committee**

Dr. Leone reported on the credentials reviewed as follows:

7 applications for the professional counselor license examination were reviewed.

(1 approved; 5 not approved; 1 deferred  
3 issues regarding coursework were reviewed.

A Credentials Informal Conference was held on February 18. Based on the outcome of this Conference two disciplinary complaints were filed regarding issues of supervision.

### **Supervision Committee**

Dr. Clinton reported that the Supervision Committee met on February 18. The Committee worked to develop some ways to gather data from associations, academic institutions, other states, applicants and recent licensees, as well as the other behavioral science boards in Virginia to determine whether this Board should go forward with addressing professional training for supervisors. The Committee presented three surveys that will be sent to the above entities and individuals to assist in determining the necessity for and type of professional training supervisors should have.

The Board will review the surveys and report feedback in the afternoon session of this meeting.

### **Public Relations Committee**

Mr. Scalise asked for articles from other Board members for the next newsletter. Mr. Scalise was commended for his work on the newsletter.

### **Supervision Committee (Continued)**

The Board approved three surveys presented by the Supervision Committee to be sent to: associations and academic institutions; states and Virginia behavioral science boards; and applicants and recent licensees.

**BOARD OF HEALTH  
PROFESSIONS (BHP):**

Dr. Clinton reported that the Board of Health Professions met with the other Boards' executive directors to listen to the Boards' procedures for handling discipline cases because of concerns that the disciplinary procedures and processes within this Department are not consistent and regular. BHP will study this issue.

Dr. Clinton reported that the study of unlicensed practice in exempt settings was not included in the Board of Health Professions' work plan this year. The issue was again brought up at BHP's last meeting and BHP is being encouraged to put this study back in the work plan this year. Dr. Clinton will keep this Board informed on the status of this study.

Dr. Clinton requested to receive in writing at the end of each Board meeting any issues this Board may want to present to BHP.

**OLD BUSINESS:**

**American Association of State Counseling Boards (AASCB)**

Dr. Hughes reported that Loryn Lesser, Executive Director of AASCB has gathered information from the states on supervision. Dr. Hughes recommended that the Board contact Dr. Lesser for a copy of this information which may supplement the information received regarding this Board's supervision survey sent to other states

Dr. Hughes reported on the AASCB conference. A summary of that report is attached as part of the minutes (Attachment A).

Dr. Leone indicated that the Board may consider presenting its disciplinary process as a future presentation at the AASCB conference.

**NEW BUSINESS:**

The Board discussed a Bachelor of Individual Study offered at James Madison University. It was determined that this program would meet the degree requirement for the rehabilitation provider certification.

The Board determined that it would study distance learning at its meeting in May.

The Board discussed the schedule for its May meeting :

May 12 – Executive Committee to nominate officers will meet in the afternoon.

May 13, 9:00 a.m. – Credentials Committee  
May 13, 10:30 a.m. – Supervision Committee  
May 13, 1:00 p.m. – Board meeting (appoint work groups)  
May 14, 9:00 a.m. - Board meeting

ADJOURNMENT:

The meeting adjourned at 2:30 p.m.

  
Michael J. Kelly Chairman

  
Evelyn B. Brown, Executive Director

ATTACHMENT A

Summary of American Association of State Counseling Boards, Second Session Business Meeting, January 16, 1999

From the Executive Director's Report:

- There is a new directory of boards coming out this Spring/Summer
- There were 107 people registered for the conference
- The current data base of individuals on the mailing list is 500
- The board and officers of the AASCB is now indemnified
- The web site for AASCB is [www.aascb.com](http://www.aascb.com). This site gets 25-30 hits a month.

An election was held, Peter Sherard of Florida is president-elect, Vicki Strome, of Arizona, is secretary.

Committee reports:

- The By-Laws committee will be working with the issue of whether or not the Executive Director has a vote on the executive committee.
- Next Year's conference will be held in Denver, January 13-16.2000, The following year in New Orleans. In Denver, the hotel will be the Hilton Denver Tech South, about 15 minutes from Denver downtown. It is important to book your room right away, when the information comes out, if you are attending next January. There is a world-wide rodeo in Denver at that same time, and hotels are quickly booked. The chances of getting an alternate hotel will be slim.
- Continuing Education—a CPE survey is in progress.
- Disciplinary Committee—states are to report disciplinary actions to AASCB immediately, and it goes on the data base on the web.
- Endorsement Committee—needs a chair.
- Ethics committee—conducted a preconference forum, and will hold a session on the issues of states.
- Legislative—Working on a model licensure law.
- Registry—Working on a National registry of licensees. Each state will have the links to their web pages on the AASCB web site. A goal is for each states to have the license, procedures, and applications on their web sites.
- Research—an award has been given, announced at the banquet.
- Supervision—working on what is clinical supervision, and what determines a qualified supervisor.
- Testing—working on the reciprocity issues.

Respectfully submitted,



Rosemarie Scotti Hughes, Ph.D., Virginia Delegate